

NOTE: After you open this document, please **CLICK**:

- **Download file**
- **File, then Save As** – please use Class Year and Event Category as the file name; for example: 1978-50year reunion.docx.
- **Open file**
- **Enable editing; note: you must click this even if you only want to print the document in order to complete a handwritten form.**

Following these instructions will ensure that the data entry fields will work as expected.



CLASS REUNION WORKSHEET

Send completed form to:
KBHSAA, Inc. – ATTN: Reunions
PO Box 56
Kenosha, WI 53141

CLASS YEAR	TYPICAL EVENT CATEGORIES
	• Reunion – please specify years since graduation below (i.e., 20th). • Ice Breaker • Milestone birthday party – please specify age below (i.e., 70th).
REUNION COMMITTEE CHAIRPERSON NAME – IF FEMALE, PLEASE INCLUDE MAIDEN NAME	
ADDRESS	
PHONE#	EMAIL ADDRESS

PROVIDE NAME & PHONE# OR EMAIL ADDRESS OF 3 REUNION COMMITTEE MEMBERS	
1	
2	
3	
DESIGNATE PERSON TO BE LISTED AS CONTACT FOR YOUR EVENT(S)	

KBHSAA will post your event in the Newsletter and on its Upcoming Reunions web page using this simple format:

Class Year + Event
Day, Date Year
Location
Time

Event details

Contact information (must include name and either phone# or email address)

Class website and optional Facebook info.

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If you have any questions, please do not hesitate to reach out to our Reunions Chairperson:

Chery Hannah
Phone: 262-694-0244
Email: bandchan@wi.rr.com

Please note Newsletter publication deadlines:

- March 15 for Spring edition; and
- September 15 for Fall edition.

Event Information: If additional space is needed, please use the back of this page. If you are still working out details, we are happy to post a “Save the Date” notice; it is then your responsibility to get back to KBHSAA with the details when finalized. We will not contact you to follow up for more information.

EVENT #1
Event type:
Event Day & Date:
Time:
Venue:
Venue address:

EVENT #2 (IF APPLICABLE)
Event type:
Event Day & Date:
Time:
Venue:
Venue address:

Please provide event details on the back of this page.

EVENT #1

Details:

EVENT #2

Details:

Additional Information: